

Councillors you are duly summoned and members of the public are invited to attend
A Meeting of the Slyne with Hest Parish Council
on **Monday 19 October 2026 at 7:00 pm** at
The Memorial Hall for the purposes detailed in the following agenda.

October 2026

AGENDA

1. Apologies.

2. To approve the reasons for absence.

3. Minutes of the last meeting.

Chair to sign the minutes of the meeting held on 21 September 2026 as a true record.

4. Public Participation

At the discretion of the Chairperson members of the public will be given the opportunity to speak, ask questions or raise matters of interest with regard to this agenda. Standing Orders will be suspended for this period.

5. Reports

To receive any reports from Lancaster City Council or Lancashire County Councillors.

To receive any updates from local groups in attendance. To receive any Chairs report or Clerks report.

Due to limited time, reports should be kept to around 3 minutes.

6. Declaration of Interest

To receive declarations of interest by members in respect of items on this agenda. Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.

7. New items to consider for October 2026

A. **Correspondence** received by the clerk

- **LALC – Company Limited by Guarantee** - An email has been distributed to councillors from the Lancashire Association of Local Councils. They are holding a consultation on their future legal structure.

As a member council SWH pc have one vote and are asked to debate and respond with councils decision.

After reading through the proposal it is clear that whilst the change will have no effect on this councils day to day relationship with LALC, it is prudent for LALC to make the suggested changes to ensure their future structure is suitable for their needs.

Clerks recommendation is; council supports LALC's proposals to become a Company Limited by Guarantee and returns their Consultation Form accordingly.

B. **Pump Track Location**

A letter from Chair of Bolton le Sands PC Cllr Jason Allison explains that BLS pc met in early October to discuss any proposed sites within their village that the pump track might be placed. They have determined that there is not a viable site as their recreational ground is unsuitable. Their decision is to favour a SWH area solution.

They remain committed to working in collaboration once the location has been chosen by SWH pc.

To debate and decide upon;

- The location of the site that is to be used in SWH
- The setting up a formal committee with an agreed Terms of Reference to be made up of councillors and residents from both Bolton le Sands and Slyne with Hest pc's so that funding can be sought for the project.
- A budget amount for 2027-2028 so that any feasibility studies, for example around drainage, can be carried out to support an ambitious project.

C. Long term Planning - Community and Wellbeing

Cllr Kyle proposes that council debate aspirations around this part of councils long-term plan after community feedback. Residents said they wanted the following;

- A community hub > Community Bakery
- A community Garden
- Local Business Hub, where we can work together
- Allotment
- Support wildlife in any way possible > plant trees
- Youth club
- Pump track or facilities to support it.
- Summer and Christmas events.

Councillors are asked to debate the merits of the suggestions and make suggestions about what could be budgeted for in the longer term.

D. Clerk Recruitment and Clerk Leaving

To consider the leaving of Mrs Ash and the appointment of a new Clerk. To consider any applicants that the staffing committee have selected to recommend to full council. To consider any matter arising from Mrs Ash leaving.

E. Remembrance Service

Sunday 8 November. Two poppy wreaths at £23 each from the RBL which will be delivered to the Memorial Hall in time for the service. Ms Gill will officiate at the service.

F. Signage

Zip Slide Safety notice, any quotes for consideration; Safety signage on the Rec for the Zip Slide has been recommended by our insurance company. The quotes have been shared with councillors.

G. Charity Donation

The council made £205 from the coffee morning raffle against costs of £30. The profit of £175 is available to donate to a charity of the councillors choice.

H. Football Club counterpart lease. To note any available updates.

I. Financial Risk Assessment and Mini Audit. Audit to be carried out on Friday 16 October with Cllr Kyle.

J. The Peoples Emergency briefing. Cllr Hartley asks council to Consider; To consider the proposed venue and costs, the amount of volunteers required to ensure a successful event.

To note; Residents have helped to research the feasibility of the event, which is very kind of them and much appreciated by the council.

K. Manor Lane.

Flooding issues, further updates have been shared to LCC via Love Clean Streets.

L. Tree Survey

Recommendation for removal of a dead tree in the Rec; To consider any quotes for the work to be carried out and any updates from Cllr Connor and Atkinson

8. Ongoing Items – Working Group Updates

To receive any updates regarding ongoing items and agree any actions arising from them not covered elsewhere in this agenda;

Cemetery	Woodland Management	Renovations at The Rec
Accessibility Matters	Pump Track	Bus Shelter Maintenance
Memorial Hall	Scout & Guide Hut	Village Clubs
Play equipment Replacements		

9. Long Term Planning (2027-2031) and Budget Setting for 2027-2028

See item 7. C. To note that a copy of the six month actual's have been shared ahead of budget setting for 2027-2028.

10. Planning Applications

*To note that the following planning application(s) has been submitted to **Lancaster City Council** and circulated to members of the Parish Council since the last meeting:*

3-5 Marine Rd	Change of use from flat to dental offices 26/00949/CU
5 Hanging Green Ln	Extension on side 26/00880/PLDC

To note any planning applications received and circulated to members of the Parish Council since publication of the agenda.

To note those planning applications that have been notified as approved or refused by Lancaster City Council since the last meeting. The following decisions were notified:

Slyne Lodge	Signage	Permitted	26/00779/LB
37 Manor Rd	Extension	permitted	26/00445/FUL

11. Finance

- i) Unity Trust Current Account £11,895.15 and Reserves 95 Day Account £50,894.88. Instant Access savings account £22,591.90
- ii) To receive the monthly or quarterly accounts - April to September accounts distributed.
- iii) To note any receipts since publishing the agenda
- iv) To approve the following payments and receipts, including any retrospective items
- v) To note any transfers listed between bank accounts.
- vi) Councillor Allowances will be paid to each councillor at the October Meeting. £50 to Cllr Obertelli, all other councillors £10. This payment was missed in May 2026.

Regular Payments	£	Receipts	£
Bank Charges	£7.00	Envirocare o'pyt	955.82
Printing	£9.99	WHC -N.Letter	£160.00
Mobile Phone	£6.25	Slyne Caravan Park	£300.00

Salaries / Pensions	£1,849.37	stripe	£16.05
Eon Next (MUGA)	£31.65	Leydon Plot	£560.00
Broadband	£42.54	refund of overpay	£1.33
Easy Website	£36.96		
HMRC (Quarterly)	£1,334.81		
Rydal Comms	£74.64		
DC Garden	£500.00		
Envirocare	£955.82		
Other payments			
Mr Tallin - 40 Cemetery plots	£2,000.00		
Alan Connor Grid Cover	£16.79		
Dirt Factory	£2,160.00		
T/F between accounts	£10,000.00		
Box of paper	£16.89		
Councillor Allowances £110	£110.00		
Topiamor	£360.00		

12. Open Spaces

To discuss any report or notification on the condition of any other parish assets or land; for example, bins, benches, grassland, and trees not covered elsewhere in the agenda.

To record the regular weekly inspection of our two playgrounds and any issues found.

- The clerk inspected the Rec on 30/09/2026. A crack in the upright of one of the balance boards seems to have widened and will need to be monitored. A vulnerable tree has been photographed to help monitor its progress. The new gate has lost a latch mechanism it needs a replacement so it can shut correctly. The gate post at Hanging Green Lane is out of alignment and the small gate is not shutting. There is some debris in the trees that needs to be removed.
- A tool to tighten the screws on the MUGA fence posts has been identified and has been ordered.
- The clerk sent Cllr Connor options for replacement mirrors at the Church triangle as requested at the last meeting, item has now been repaired.
- A mirror has been placed at the cemetery to help with traffic issues at the Slyne Caravan park.

13. Biodiversity and Climate Matters To hear any available updates

14. Parish Events To hear any updates on any planned events.

15. Spotlight Newsletter

Ideas for articles in future newsletters should be sent to shanishaker@gmail.com.

16. Items for a future agenda

17. Date and time of the next meeting *Monday 19 October 2026 at 7:00 pm*

Louise Ash Clerk to the Council, The Memorial Hall, Hanging Green Lane, LA2 6JB,
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Louise Ash